



**USDA eAuthentication**  
**Self Service**  
**“Reset My Forgotten Password” User Guide**  
**For Level 1 Accounts**

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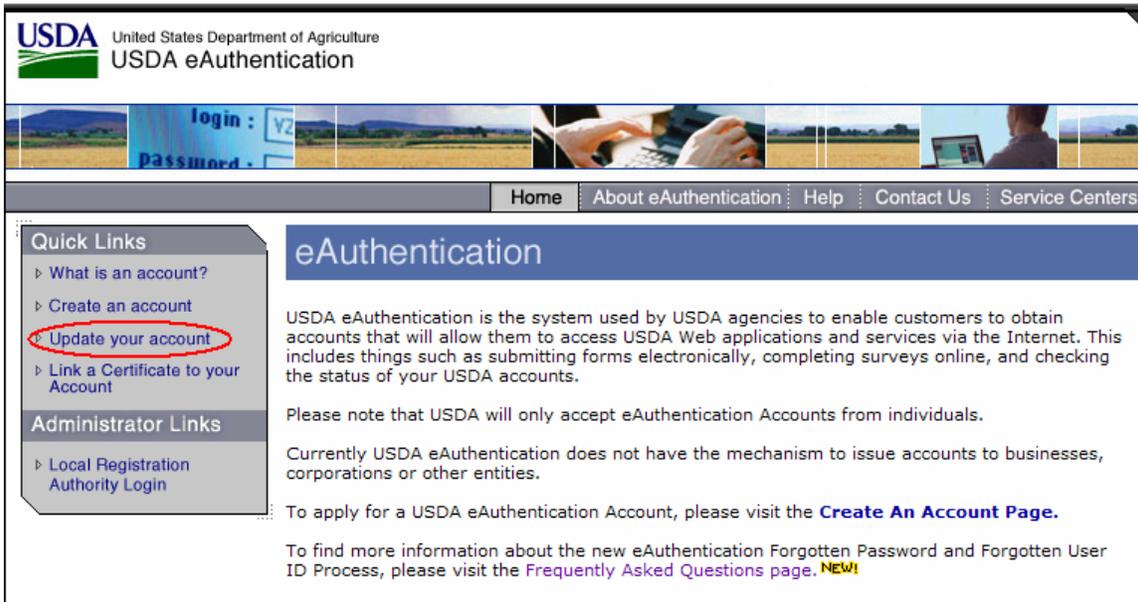
**Self-Service “Reset My Forgotten Password” – Level 1 Accounts**

USDA eAuthentication Level 1 account holders can reset their forgotten passwords anytime without Help Desk assistance by using the simple self-service “Reset My Forgotten Password” feature.

Follow the steps below to reset your Level 1 forgotten password.

**Step 1** - Go to: <http://www.eauth.egov.usda.gov>

**Step 2** - Click on **Update your Account**.



**Step 3** – Click **Continue** on the “Warning” page.



# USDA eAuthentication Self Service “Reset My Forgotten Password” User Guide For Level 1 Accounts



The screenshot shows the USDA eAuthentication website. At the top left is the USDA logo and the text "United States Department of Agriculture" and "USDA eAuthentication". Below this is a navigation bar with links for "Home", "About eAuthentication", "Help", "Contact Us", and "Service Centers". The main content area is a light blue box containing a warning message. The message is flanked by "\*\*\*\*\*WARNING\*\*\*\*\*" on both sides. The text of the warning states: "This is a United States Department of Agriculture computer system, which may be accessed and used only for official Government business (or as otherwise permitted by regulation) by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be intercepted, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including criminal investigations. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms." At the bottom of the warning box are two buttons: "Cancel" and "Continue". Below the warning box is a footer with links for "eAuthentication Home", "USDA.gov", "Site Map", "Accessibility Statement", "Privacy Policy", "Non-Discrimination Statement", and "www.FirstGov.gov".



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**Step 4** - On the eAuthentication Login page, click **Forgot your Password?** below the **Password** field.

USDA United States Department of Agriculture  
USDA eAuthentication

Home About eAuthentication Help Contact Us Service Centers

**Quick Links**

- › What is an account?
- › Create an account
- › Update your account

**Administrator Links**

- › Local Registration Authority Login

**eAuthentication Login**

**User ID:**   
[Forgot your User ID?](#)

**Password:**   
[Forgot your Password?](#)  
[Change My Password](#)



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**Step 5** – Enter your *User ID* and click **Continue**.

USDA United States Department of Agriculture  
USDA eAuthentication

login : YZ  
Password :

Home About eAuthentication Help Contact Us Service Centers

**Forgotten Password**

Enter your User ID

User ID:

Cancel Continue

**Quick Links**

- ▶ What is an account?
- ▶ Create an account
- ▶ Update your account

**Employee Links**

- ▶ Local Registration
- ▶ Authority Login



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**Step 6** – Click **Continue** and a temporary password will be sent to the email address in your account. Note: If the email address in your account is incorrect, you will not receive the temporary password. If you do not receive the email within 1 hour, contact the ITS Service Desk at 1-800-457-3642 or [eAuthHelpDesk@ftc.usda.gov](mailto:eAuthHelpDesk@ftc.usda.gov) and request a password reset.

USDA United States Department of Agriculture  
USDA eAuthentication

login : V2  
password :

Home About eAuthentication Help Contact Us Service Centers

**Quick Links**

- ▶ What is an account?
- ▶ Create an account
- ▶ Update your account

**Employee Links**

- ▶ Local Registration Authority Login

## Forgotten Password

### Confirm Level 1 Password Reset

**Test User**, are you sure you want to reset your password?

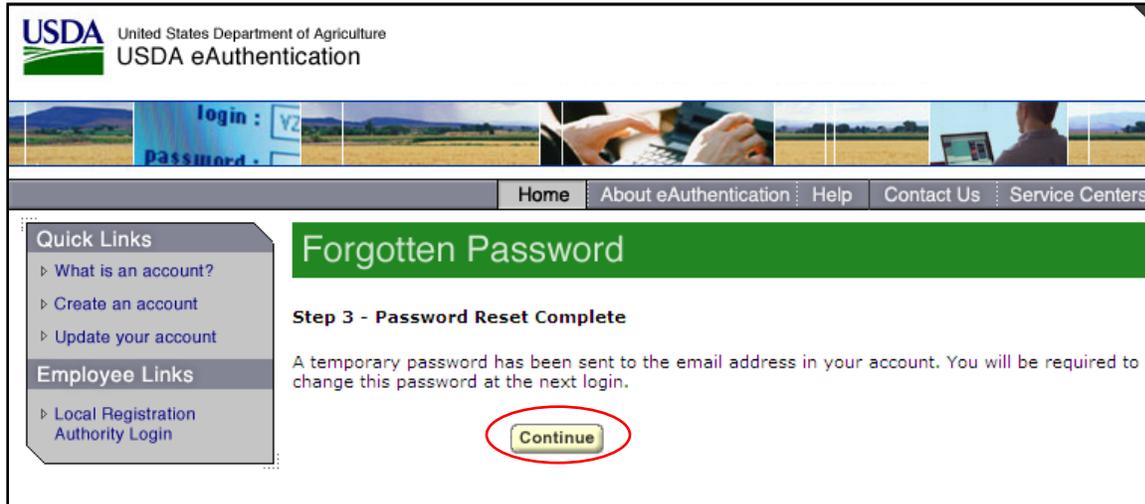
Upon clicking the Continue button, a temporary password will be sent to the email address in your account. You will be required to change this password at the next login.

Click the **Continue** button once and wait for submission of your request. This action may take up to a minute to complete.



# USDA eAuthentication Self Service “Reset My Forgotten Password” User Guide For Level 1 Accounts

**Step 7** –Click **Continue** to complete this process and navigate to the **eAuthentication Home Page**. You will be required to change your temporary password at your next login.



## Reset My Forgotten Password Technical Support

For further assistance, please review the [eAuthentication FAQs](#) or contact the ITS Service Desk at 1-800-457-3642 or [eAuthHelpDesk@ftc.usda.gov](mailto:eAuthHelpDesk@ftc.usda.gov)